

Yale University

Requirements for Incoming Certificates to Yale University for Contractors

Dear Potential Contractor:

The following list details the minimum insurance requirements for all contractors selected by Yale University. Please read and familiarize yourself with these requirements. In order to be considered as a contractor, you must sign and submit this form, confirming your willingness and intent to comply with these minimum insurance requirements.

A. Commercial General Liability
Bodily Injury and Property Damage
\$2,000,000 combined single limit per occurrence \$2,000,000 general aggregate \$1,000,000 products/completed operations aggregate
Personal and Advertising Injury
\$1,000,000 per occurrence
Contractual Liability
Policy must contain contractual liability coverage.
B. Comprehensive Automobile Liability
Covered Vehicles
Policy must include coverage for owned, non-owned, and hired vehicles.
Bodily Injury and Property Damage
\$2,000,000 combined single limit per occurrence
C. Workers Compensation
Connecticut Statutory Limits – Employer’s Liability
\$100,000 each accident \$500,000 disease policy limit \$500,000 disease each employee
D. Umbrella/Excess Liability
Coverage
\$5,000,000 excess of primary per occurrence \$5,000,000 excess of liability aggregate
E. Professional Legal Liability (if appropriate)
Coverage
\$1,000,000 per claim \$1,000,000 aggregate
F. Environmental Impairment Liability Insurance (if applicable)
Coverage
\$5,000,000 each occurrence
G. Additional Insured
Yale University
All liability policies must show Yale University as an Additional Insured. Additional insured status must apply to ongoing operations as well as products and completed operations.
H. Insurance Carrier Rating
Carrier Rating
All insurance carriers must be rated A or better by AM Best.

I. Cancellation
Cancellation Notice
Thirty (30) days' notice is required on all policies.
J. Service Description and Dates
On-Campus Details
The certificate of insurance must show a description of the service provided and anticipated dates on campus.
K. Exclusions
Exclusion Requirements
All exclusions added by endorsement must be clearly indicated.
L. Signature
Signature Requirements
All certificates must be signed by an authorized representative.
M. Proof and Recordation
Provision of documentation to Yale University
<p>If selected as a contractor, all certificates must be provided to Yale University via email to risk.management@yale.edu, fax to 203-432-5432, or mail to:</p> <p>Yale University Office of Risk Management PO Box 208253 2 Whitney Avenue, 6th Floor New Haven, CT 06520-8253 ATTN: Marjorie Lemmon, Risk Manager.</p> <p>A copy of all certificates must also be provided via email to contractorapplication@yale.edu.</p>

Contractor Insurance Acknowledgement			
By signing below, I acknowledge my company's willingness and intent to comply with Yale University's minimum insurance requirements for contractors, should my company be selected as a contractor by Yale.			
Company Name:			
Representative Name:			
Representative Signature:		Date:	