

# Yale School of Medicine Facilities Services Schedule The Anlyan Building (TAC) & Amistad



## CUSTODIAL SERVICES

*Offices* Vacuuming, dusting, cleaning, and trash/recycling pickup weekly. Additional services are also provided on-demand by calling (203) 432-6888.

*Public Areas* Vacuuming, dusting, and restroom cleaning (including student restrooms) daily, Monday through Friday. Conference room and kitchenette cleaning daily. Corridor cleaning twice a week.



## DISPOSAL SERVICES

*Public Areas* Trash, recycling, and food waste pickup daily, Monday through Friday.

*Labs* Trash/recycling pickup daily, except in labs that have requested other arrangements.



## LABORATORY

Floor dust-mopping/cleaning weekly, Monday through Friday. Horizontal/vertical surface cleaning upon request by Facilities after EHS clearance. Corridor cleaning three times a week for those adjacent to animal research locations.



## PHYSICAL PLANT SERVICES

*Routine Maintenance & Repair* Any repair or service to building systems or existing fixtures.

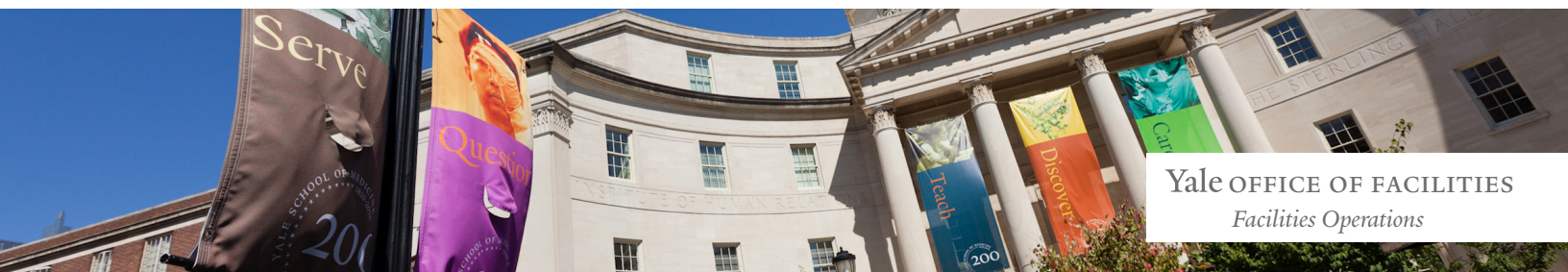
*On-Demand* Any repair or service beyond routine maintenance including hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. (will require charging instructions).

To schedule routine or on-demand service, please call (203) 432-6888 or select 'Facilities Work Request' under 'Quick Links' at [facilities.yale.edu](http://facilities.yale.edu)



## SPECIAL EVENTS & ROOM SET-UPS

To schedule, select 'Facilities Work Request' under 'Quick Links' at [facilities.yale.edu](http://facilities.yale.edu)



## EMERGENCY & AFTER HOURS PROCEDURES

Emergency repairs and/or problems should be called in to the customer service center at (203) 432-6888

## FACILITIES OPERATIONS REPRESENTATIVES

Facilities Superintendent Paul Catalano (203) 737-3368

Custodial Team Leader James Moore (203) 464-5137

General Building Maintainer Ralph Salemme (203) 432-6888