Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

**Classrooms:** including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

**Offices:** Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

**Public Areas:** including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

**Restrooms:** are cleaned once daily.

**Corridors:** Trash/Recycling removed daily and floors maintained minimum twice per week.

**Trash/Recycling** is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
**Routine Maintenance & Repair Services**
Any repair or service to building systems or existing fixtures.

**On-Demand Services** (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Services Schedule:
370 Temple Street (Dow Hall)

Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:

Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

**Classrooms:** including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

**Offices:** Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

**Public Areas:** including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

**Restrooms:** are cleaned once daily.

**Corridors:** Trash/Recycling removed daily and floors maintained minimum twice per week.

**Trash/Recycling** is removed **DAILY** from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
**Routine Maintenance & Repair Services**
Any repair or service to building systems or existing fixtures.

**On-Demand Services** (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call **203-432-6888**, or go online to **Facilities.Yale.edu** and click **Facilities Work Request** under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to **Facilities.Yale.edu** and selecting **Facilities Work Request** under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called into the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure: 
All emergency repairs and/or problems should be called in to the 
Customer Service Center: 203-432-6888

Facilities Operations Representatives: 
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Facilities Operations Representatives:

Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Physical Plant Services:

Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
Restrooms: are cleaned once daily.
Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Services Schedule:
46 Hill House Avenue

Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
**Services Schedule:**
52 Hill House Avenue

**Emergency & After Hours Procedure:**
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

**Facilities Operations Representatives:**
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

---

| Custodial Services Frequencies | Physical Plant Services: 
Routine Maintenance & Repair Services |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday-Friday</strong></td>
<td>Any repair or service to building systems or existing fixtures.</td>
</tr>
<tr>
<td><strong>Classrooms:</strong> including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.</td>
<td><strong>On-Demand Services</strong> (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.</td>
</tr>
<tr>
<td><strong>Offices:</strong> Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.</td>
<td>For both Routine and On-Demand Services, please call <strong>203-432-6888</strong>, or go online to <strong>Facilities.Yale.edu</strong> and click <strong>Facilities Work Request</strong> under “Quick Links.”</td>
</tr>
<tr>
<td><strong>Public Areas:</strong> including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.</td>
<td></td>
</tr>
<tr>
<td><strong>Restrooms:</strong> are cleaned once daily.</td>
<td></td>
</tr>
<tr>
<td><strong>Corridors:</strong> Trash/Recycling removed daily and floors maintained minimum twice per week.</td>
<td></td>
</tr>
<tr>
<td><strong>Trash/Recycling</strong> is removed DAILY from your kitchenette.</td>
<td></td>
</tr>
</tbody>
</table>

Additional services are also provided on demand by calling **203-432-6888** and may require charging instructions.

---

### Special Events and Room Set-ups:
Can be scheduled by going online to **Facilities.Yale.edu** and selecting **Facilities Work Request** under “Quick Links.”

### Disposal Services:
Equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

**Monday-Friday**

**Classrooms:** including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

**Offices:** Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

**Public Areas:** including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

**Restrooms:** are cleaned once daily.

**Corridors:** Trash/Recycling removed daily and floors maintained minimum twice per week.

**Trash/Recycling** is removed **DAILY** from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:

**Routine Maintenance & Repair Services** Any repair or service to building systems or existing fixtures.

**On-Demand Services** (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call **203-432-6888**, or go online to **Facilities.Yale.edu** and click **Facilities Work Request** under “Quick Links.”

Special Events and Room Set-ups:** can be scheduled by going online to **Facilities.Yale.edu** and selecting **Facilities Work Request** under “Quick Links.”

Disposal Services:** equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Custodial Services Frequencies

- **Classrooms**: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.
- **Offices**: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.
- **Public Areas**: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.
- **Restrooms**: are cleaned once daily.
- **Corridors**: Trash/Recycling removed daily and floors maintained minimum twice per week.

**Trash/Recycling** is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Facilities Operations Representatives:
- **Facilities Superintendent**: Julie A. Renko, 203-432-2782
- **Custodial Team Leader**: Jacquie Ferriola, 203-494-7752
- **General Building Maintainer**: Gregory F. Williams, 203-432-6888

Physical Plant Services:
- **Routine Maintenance & Repair Services**
  Any repair or service to building systems or existing fixtures.

**On-Demand Services** (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the
Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

**Classrooms:** including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

**Offices:** Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

**Public Areas:** including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

**Restrooms:** are cleaned once daily.

**Corridors:** Trash/Recycling removed daily and floors maintained minimum twice per week.

**Trash/Recycling** is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

**On-Demand Services** (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies

Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.
Services Schedule:
115 Prospect Street (Rosenkranz Hall)

Emergency & After Hours Procedure:
All emergency repairs and/or problems should be called in to the Customer Service Center: 203-432-6888.

Facilities Operations Representatives:
Facilities Superintendent: Julie A. Renko, 203-432-2782
Custodial Team Leader: Jacquie Ferriola, 203-494-7752
General Building Maintainer: Gregory F. Williams, 203-432-6888

Custodial Services Frequencies
Monday-Friday

Classrooms: including auditoriums and computer rooms, are cleaned once daily including removal of trash/recycling.

Offices: Cleaned once per week, including removal of trash/recycling. Please contact Facilities Superintendent for your specific scheduled day.

Public Areas: including lounges, conference rooms and kitchenettes are cleaned once daily, including removal of trash/recycling.

Restrooms: are cleaned once daily.

Corridors: Trash/Recycling removed daily and floors maintained minimum twice per week.

Trash/Recycling is removed DAILY from your kitchenette.

Additional services are also provided on demand by calling 203-432-6888 and may require charging instructions.

Physical Plant Services:
Routine Maintenance & Repair Services
Any repair or service to building systems or existing fixtures.

On-Demand Services (beyond routine maintenance) Examples: Hanging picture frames, adding electrical outlets, repair of lab equipment like refrigerators, autoclaves, etc. will require charging instructions.

For both Routine and On-Demand Services, please call 203-432-6888, or go online to Facilities.Yale.edu and click Facilities Work Request under “Quick Links.”

Special Events and Room Set-ups: can be scheduled by going online to Facilities.Yale.edu and selecting Facilities Work Request under “Quick Links.”

Disposal Services: equipment and furniture removal can be scheduled by calling 203-432-6888 and may require OEHS clearance and charging instructions.